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FILE

25 FEB 1977

Reports 5

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino  
Director of Security

SUBJECT : Office of Security Significant Activities -  
Week of 18 February 1977

REFERENCE : DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.
2. The activities of the Office of Security during the week of 18 - 24 February 1977 were highlighted by the following items:
  - a. Two Office representatives are accompanying the DCI Designate while he is in Europe participating in farewell and change of command ceremonies in connection with his former naval duties.
  - b. From 23 to 25 February, nine Office representatives assisted the Soviet and East European Division of the Operations Directorate in a surveillance training exercise in the Washington, D. C. area.
  - c. During the reporting period the Office of Security completed security outprocessing of 101 employees.
3. Projected Office of Security activities for the week of 25 February 1977 of possible interest at the Directorate level include:

In the next reporting period, Security representatives will escort the DCI Designate's personal files from Norfolk, Virginia to Washington, D. C.

for Robert W. Gambino

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18 FEB 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino  
Director of Security

SUBJECT : Office of Security Significant Activities -  
Week of 11 February 1977

REFERENCE : DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.
2. The activities of the Office of Security during the week of 11 - 17 February 1977 were highlighted by the following items:

a. Security assistance was provided to the DCI Designate on 11 and 16 February relative to the temporary office space in the Executive Office Building being used by Admiral Turner and his staff. In the way of assistance, arrangements were made for appropriate storage facilities for classified materials, safe combinations were set and procedures for the receipt and control of Agency material were reviewed. In addition, on 15 February an audio countermeasures inspection was conducted of the office.

b. Six Office representatives assisted the Office of Training in a surveillance training exercise in [REDACTED] from 14 through 16 February.

c. On 16 February, Security support was provided to the A/DCI and the D/DCI/IC in connection with their appearance before the House Appropriations Committee, Defense Subcommittee.

[REDACTED]

for Robert W. Gambino

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